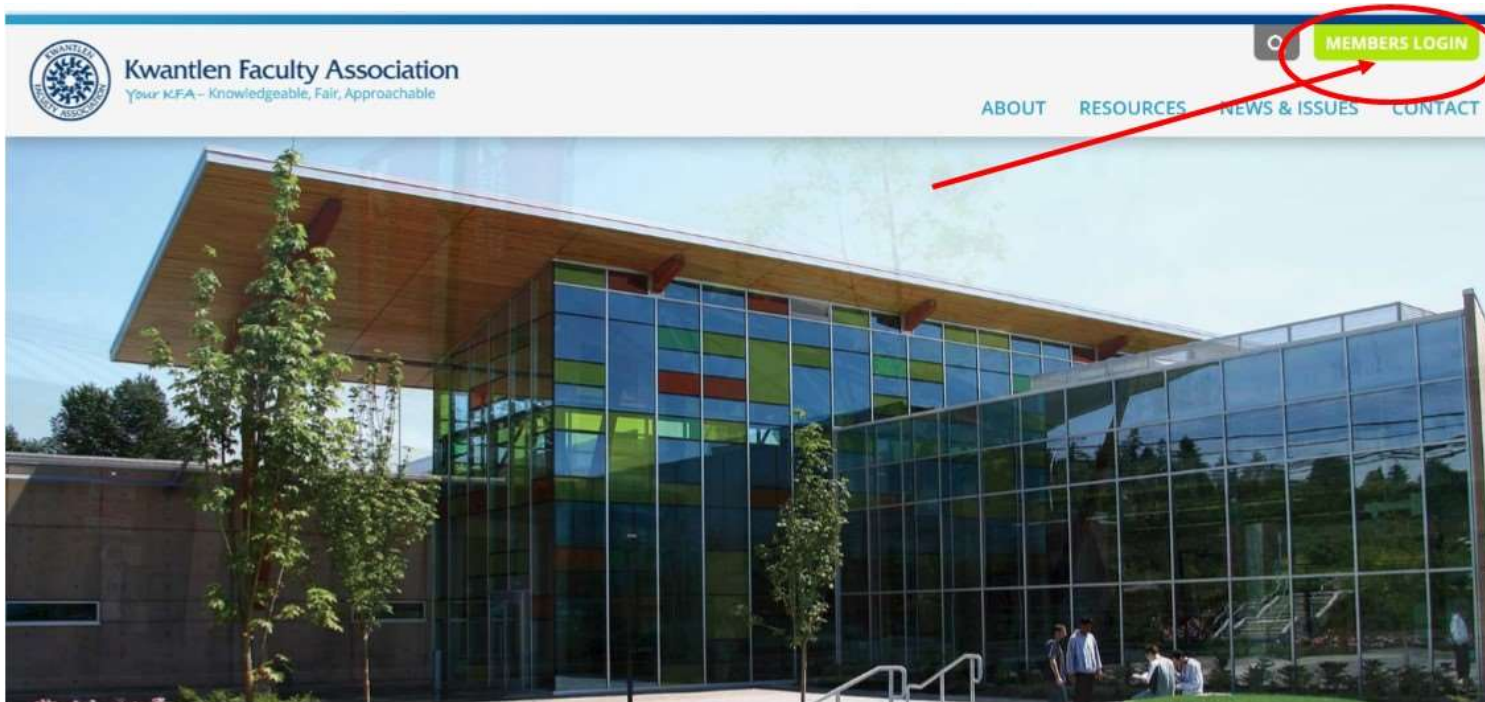


KFA Members Log In Instructions

The new KFA website is now live! In addition to the main website, we also have a KFA members only area. This area contains financial information, meeting minutes, bargaining information and KFA Elections will be held here. To access the members only area of the KFA website, you will need to create a user profile. Your profile can be easily created in a few simple steps. You only need to create your profile once

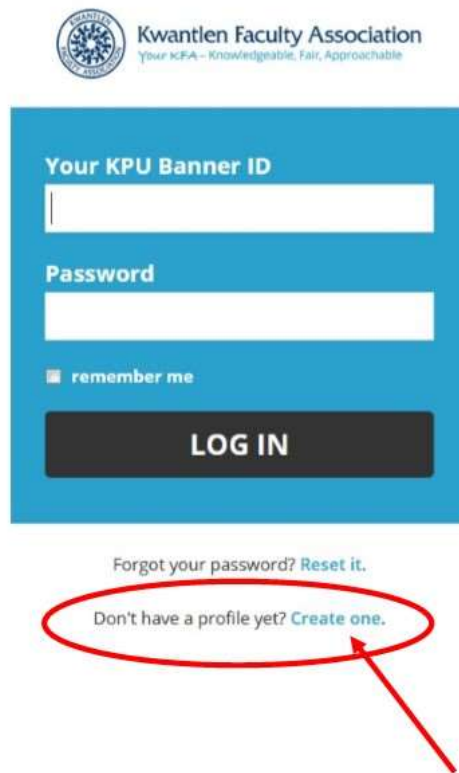
Step 1:

Go to the KFA website (yourkfa.ca). On the home page, top right corner, click on the Member Log In button.



Step 2:

You are now on the Members Log In page. To create your profile, please click on the area that reads, “Don’t have a profile yet? Create one.”



The screenshot shows the login interface for the Kwantlen Faculty Association. At the top left is the Kwantlen University logo, followed by the text "Kwantlen Faculty Association" and the tagline "Your KFA – Knowledgeable, Fair, Approachable". Below this is a blue login box containing the following elements:

- A label "Your KPU Banner ID" above a white input field.
- A label "Password" above a white input field.
- A checkbox labeled "remember me".
- A black button with the text "LOG IN" in white capital letters.

Below the login box, there are two links:


- "Forgot your password? [Reset it.](#)"
- "Don't have a profile yet? [Create one.](#)"

The "Create one." link is circled in red, and a red arrow points to it from the bottom right.



Step 3:

You will need your banner ID number and the last 2 characters of your last name.



Kwantlen Faculty Association
Your KFA - Knowledgeable, Fair, Approachable

Create Profile

To create your profile, start by entering your **9-digit KPU Banner ID** along with the **last two letters of your last name**. You will be prompted to set a password on the next screen. If your KPU Banner ID is less than 9 digits, then enter it as is.

Your KPU Banner ID

Last 2 characters of your last name



SUBMIT

Already have a profile? [Log in now.](#)

Kwantlen Faculty Association
12666 72nd Avenue
Fir Building, Room 226
Surrey, BC V3W 2M8

Email Faculty.Association@kpu.ca
Phone 604.599.2200
Fax 604.599.0797

Website maintained by
members of CUPE Local 1004

 Follow us

Step 4:

Next you will need to enter your KPU email address and create a password.

Enter Email and Create Password

Hi, you must be **Testing Test**.

Since this is your first time logging in, you will need to enter your KPU work email address and create a password. You must enter a strong password. A weak password will not be accepted.

You can create a strong password by entering upper and lower case letters combined with numbers and symbols like ! " ? \$ % ^ &)

Email Address *

Your KPU work email address

Enter Email

Confirm Email

Password *

Enter Password

Confirm Password

Strength indicator

Step 5:

Your profile creation is almost complete. Please fill in the areas with your information. We recommend that you also enter an alternate email address other than your KPU email.

Your Profile

This is the most recent information that we have about you. **Your phone number and KPU work email address are required in order to proceed to the members area.** If any of the non-editable information is incorrect, please contact the KFA office at 604-599-2152.

Banner ID number

123456666

Hire Date

02 Sep 15

First Name

Testing

Last Name

Test

Org Description

KFA Admin

Employee Class (ECLS)

F1 - Continuing appointments

Preferred First Name

Testing

Your name as you would like be called. For example, if your name is Michael, you can enter Mike.


Phone Number *

Enter a phone number other than your faculty phone number where we can reach you at.

Email Address ***Alternate Email Address**

Step 6:

Your profile is now complete!



Kwantlen Faculty Association
Your KFA – Knowledgeable, Fair, Approachable

Hello, Testing | [Edit Profile](#) [LOG OUT](#)

[ABOUT](#) [RESOURCES](#) [NEWS & ISSUES](#) [MEMBERS AREA](#) [CONTACT](#)

[Home](#) / [Profile Updated](#)

Profile Updated

Your profile has been updated. Thanks for keeping your profile up to date.

[← Back to profile](#)

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